Exhibit A to RFP F04701-02-R-0500

Contract Data Requirements List (CDRL)

NPOESS EMD/Production

NATIONAL POLAR-ORBITING OPERATIONAL ENVIRONMENTAL SATELLITE SYSTEM (NPOESS)

1 FEB 2002

CONTRACT DATA REQUIREMENTS

Introduction

The offeror shall propose the recommended contractual data required for delivery to the Government in response to this RFP. The offeror shall prepare a Contract Data Requirements List using DD Form 1423 format. In addition, the offeror shall identify all other data being made available to the government and a proposed method of availability (such as via a data accession list). The Government's interest in subjects and/or types of data are reflected in the following tables. This list is not intended to be all-inclusive.

Earned value, contract funding, schedule and cost data should be provided to the government using electronic data interchange (EDI) in accordance with the American National Standards Institute (ANSI) Accredited Standards Committee (ASC) X12 uniform standards. The transaction set [839/806/196] will be used to exchange these data. Conform to the data format requirements specified in the approved Federal Implementation Convention for this (these) transaction set(s), version release 004010 of the ANSI ASC X12 standards.

All deliverable data shall be provided to the Government using an electronic format whenever possible. Data on the data accession list should be made available to IPO personnel via an internet-based data repository. The offeror shall provide data in contractor format unless required by a specific data standard.

Contract Data Requirements List

Item	Title	Date Specific	Comments
1.	Integrated Master Schedule		
2.	Technical Data Packages for major demonstrations, simulations, and architectures		Use MIL-DTL-31000A as guidance.
3.	Configuration Management Plan	IBR	Use DI-CMAN-80858A as guidance.
4.	DOC Form 33, 34 and 35 for Transmitter, Receiver and Antenna Characteristics	Awd + 6 mos	
5.	NTIA Stage 3 and Stage 4 Submittal (Certification of Spectrum Support DOC Form NTIA-44	Awd + 6 mos	Provide compliance document for SPS Stage 2 recommendations.
6.	ITU Advanced Publication Forms for Radio Frequency Assignment Plan	Launch – 5 yrs	
7.	Certification and Accreditation Document	1 year prior to NPP launch	Use DoDI 5200.40, DoD Information Technology Security Certification and Accreditation Process as the reference
8.	Security Implementation Plan	IBR	
9.	NPOESS System to External System Interface Control Documents.		Include interfaces to long term archives, NPP, field terminals, centrals, etc.; Government approval required
10.	Facility Master Plan	Preliminary draft at Awd + 4 mos, updated at CDR	Plan shall identify facilities, describe essential characteristics and functional capabilities, assess the potential for their use, and develop long-term strategies for continued support of NPOESS through the use of supporting plans, schedules, and studies. Supporting plans and studies are detailed documents, which will include, but are not limited to: Identification of the purpose and need for the proposed facilities and Description of the Proposed Action and Alternatives for NEPA compliance purposes. The deliverable must include physical and functional descriptions of all new facilities and ground-based equipment (including backup and alternative facilities) that would be acquired, installed, or constructed for the NPOESS program and the schedule for acquisition, installation, testing, and operation. Maps, charts, and photographs showing the locations of all fixed ground-based facilities must be included.

Item	Title	Date Specific	Comments
		_	Format should be AutoCAD for figures with text in MS Word.
11.	Facility Drawings		Review construction drawings 90 days prior to construction. Deliver "as built drawings" 30 days after completion using electronic media.
12.	Test and Evaluation Program Plan(s)		Use DI-NDTI-81284 as guidance. Government approval required.
13.	Software Development Plan (SDP)		Contractor format with content as specified by IEEE J-STD-016-1995 is acceptable. Government approval of format and content is required. A required SDP Annex is the Software Capability Risk Mitigation Plan (SCRMP). SCRMP should identify all software team members and assessed CMM level. Should include plan for maintaining/improving CMM capability of all Team Members for life of NPOESS. Government approval required.
14.	Common Data Format Control Book	See Comments	Manual for users of NPOESS data (Centrals, field terminal users, and archive users). Baseline draft required at NPP Mission CDR (L-36 months). Update as required every 6 months with baseline version due 6 months prior to NPP launch and 6 months prior to each NPOESS launch. Government approval required.
15.			
16.	Operations and Maintenance Manuals for NPP	90 days prior to NPP Launch,	Provide manuals for both ground and on-orbit operations. Manuals should be delivered in CD Rom format.
17.	Operations and Maintenance Manuals for NPOESS	Draft 90 days prior to NPOESS launch	Provide manuals for both ground and on-orbit operations. Updated as necessary for each NPOESS launch or system upgrade. Manuals should be delivered in CD Rom format.
18.	Data Accession List/Internal Data (DAL)	Monthly	Use DI-MGMT-81453 as guidance.
19.	Contract Funds Status Report (CFSR)	EOQ + 20CD	Provided by Government. See attached
20.	Contractor Cost Data Summary Report (CDSR) Form 1921	Top Level IMP Events	Provided by Government. See attached
21.	Functional Cost-Hour Report (FCHR), DD Form 1921-1	Top Level IMP Events	Provided by Government. See attached
22.	Progress Curve Report (PCR), DD Form 1921-2	Top Level IMP Events	Provided by Government. See attached

Item	Title	Date Specific	Comments
23.	Contractor Performance Report Formats 1-5, DD 2734	EOM + 20 CD	Provided by Government. See attached.
24.	Environmental, Safety and Health Program Plan	Awd + 90 days	Plan should address steps to comply with the following regulations as a minimum: AFI 63-1201, Environmental Safety Suitability & Effectiveness Plan; NEPA, 40 CFR 1500-1508; NOAA Administrative Order 216-6; AFI 32-7061; Environmental Review EO 12114; and AFI 32-7080. Use DI-ENVR-81375 as guidance.
25.	Training Plan	IBRfor NPP	Plan to provide training and develop course material to cover NPP from L+0 to L+90 days.
26.	Training Materials	90 days after exercising Option (CLIN 2200)	Contractor will provide training. Course material includes instructor lesson plans, student guides, overhead, etc. for initial and follow-on sustainment training
27.	Logistics Support Plan (CLIN 0200)	Draft – award + 90 days, Final 45 days after ILS Conference, updates as required.	Use DI-ILSS-80395 as guidance.
28.	Thermal models of the CrIS and VIIRS Instruments	Jun 2004	
29.	NASTRAN Finite Element Models of the CrIS and VIIRS Instrument	Jun 2004	
30.	Calibration/Validation Plan	Draft at CDR, updates every 6 mos.	Government Approval Required
31.	Small Business Subcontracting Data	Twice each contract year First report is to be at 6 month point and second report to be for full 12 months.	Use DI-MGMT-80368/T as reference. Use Contractor format. Report total dollars subcontracted to large business and small business. For small business dollars, further break down into small disadvantaged business (SDB), women-owned small business (WOSB), Historically Black Colleges and Universities/Minority Institutions (HBCU/MI), HUBZone small business, veteran-owned small business and service-disabled veteran-owned small business. Show percentage of current contract year total price that each dollar amount

Item	Title	Date Specific	Comments
			represents. Include, for comparison purposes, pertinent data
			(dollars and goal percentages) from the contract's small
			business subcontracting plan."

Data Accession List

Item	Title	Date Specific	Comments
1.	NPOESS System Specification		
	w/updates		
2.	NPOESS Sensor to Spacecraft		
	Interface Control Documents		
3.	NPOESS Segment to Segment		
	Interface Control Documents		
4.	Equipment Drawings		
5.	Parts Control Plan		
6.	NPOESS Space and Launch Support		
	Segment Specifications		
7.	NPOESS C3 and IDP Segment		
	Specifications (including NPP		
	requirements)		
8.	Flight Activation Operations Plan		
9.	Missile System Pre-Launch Safety	2006	Air Force Eastern/Western Region Regulation 127-1
	Plan/Accident Risk Assessment Report		
10.	Environmental Review Document	2004	EO 12114 NOAA Administrative order 216-6
11.	Environmental Due Diligence	TBD	Comprehensive Environmental Response, Compensation & Liability
	Assessment		Act (CERCLA) Sec. 120, DOC Real Property Management Manual,
			AFI 32-7066
12.	NPOESS Spacecraft Environmental	2006	AFI 32-7061
	Baseline Survey of Launch-Processing		
	Site		
13.	Health Hazard Analysis Reports	Throughout	AFI 91-202
		Program	
14.	Safety Assessment Reports	Throughout	
		Program	

15.	Hazardous Materials Handling Plan	2002	AFI 32-7086, EO 12856
16.	Raw Instrument Data Packets	NPP launch –	
		15 mos	
17.	IDPS xDR Sample Data Output	NPP launch –	
		15 mos	
18.	Field Terminal Segment Specification		

Form Approved CONTRACT DATA REQUIREMENTS LIST OMB No. 0704-0188 Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E C. CATEGORY: A. CONTRACT LINE ITEM NO. R FYHIRIT Α TDP TM OTHER MISC F. CONTRACTOR D. SYSTEM/ITEM E. CONTRACT/PR.NO NPOESS EMD Phase XXXXXXXXXXXXXXXXX 2. TITLE OF DATA ITEM 1. DATA ITEM NO. 3. SUBTITLE Contract Funds Status Report (CFSR) NPOESS EMD CFSR 4. AUTHORITY (Data Acquisition Document No.) 5. CONTRACT REFERENCE 6. REQUIRING OFFICE DI-MGMT-81466/T (FILL-IN) 9. DIST STATEMENT 14. DISTRIBUTION 7. DD 250 REQ 10. FREQUENCY 12. DATE OF FIRST SUBMISSION REQUIRED b. COPIES BLK 16 Quarterly **BLK 16** LT 8. APP CODE 11. AS OF DATE 13. DATE SUBSEQUENT a. ADDRESSEE Final **SUBMISSION** BLK 16 Draft Reg Rep 16. REMARKS IPO ADA 0 Block 4 PCO 0 1 0 Para 10. A reconciliation of the CFSR and CPR shall be submitted as an attachment to the CFSR. DCMA ACO 0 1 0 Each submission shall: SMC/CIP 0 1 0 Contain a separate page for each fiscal year (FY) of funds obligated on contract, by CLIN and appropriation. Contain a total page for all CLINs, appropriations and FYs. CFSR data shall be reconciled to the Government's FY end of 30 September, if the contractor's FY end does not coincide with the Government's. Report shall contain forecast by month for the next six months, by quarter for the remaining FY, and by year for the remaining FYs. e) The CFSR shall be submitted electronically each quarter. Block 11 Last day of the contractor's most current accounting period. Submit not later than 5th calendar day of the month after the close of the first accounting period following contract award Block 13 Submit not later than the 24th calendar day of the month. Paragraph b. Transmittal letter only required for PCO copy. 15. Total 2 0 G. PREPARED BY H. DATE I. APPROVED BY J. DATE

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18. ESTIMATED TOTAL PRICE

17. PRICE GROUP

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CONTRACT DATA REQUIREMENTS LIST

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Government Issuing Cor	ntracting Officer for the Contra	ct/PR No. listed	in Block E.									
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			Α		TDP	TM	OTHER MISC	THER MISC				
D. SYSTEM/ITEM			E. CONT	TRACT/PR	.NO		F. CONTRACTOR	CONTRACTOR				
NPOESS EMD Pha	ise .		XXXXXX	XXXXXX								
1. DATA ITEM NO.	2. TITLE OF DAT	A ITEM					3. SUBTITLE					
A024	Cost Data Summ	ary Report (CD	SR), DD Form 1	1921			NPOESS EMD CDSR					
4. AUTHORITY (Data	a Acquisition Document No).)	5. CONTRACT	r refere	NCE		6. REQUIRING OFFICE	CE				
DI-FNCL-81565/T			(FILL-IN)				IPO/ADA/Program Co	ontrol				
7. DD 250 REQ	9. DIST STATEMENT	10. FRE	EQUENCY	12. DAT	TE OF FIRST SI	JBMISSION	14. DISTRIBUTION					
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	the CWBS no later t				DS Alliex A	to Section L	PO					
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Block 10, 11, 12,	<u>. & 13</u>											
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	CCDR manual. The											
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provisions for CC	DR Report Media.											
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NPOESS EMD Phase Contractor Cost Data Reporting (CCDR) Data Plan

This plan describes the requirements of the contractor cost reporting system for the NPOESS EMD contract.

The contractor shall furnish the cost data reports described below. The table in Annex A to Section L&M of the RFP details the work breakdown structure (WBS) elements. The reporting level of the Contractor WBS (CWBS) shall be at least one level below the lowest level provided in the WBS. The WBS element dictionary is also contained the Annex A to Section L&M of the RFP.

The latest version of the Contract Cost Data Reporting (CCDR) Manual, located at the CCDR WEB site (http://ccdr.pae.osd.mil) provides the specific instructions presented in this plan and provides the guidance for cost reporting of the reports listed below.

Work Breakdown Structure.

The work breakdown structure (WBS) will be the central mechanism for describing this program's content. MIL-STD-881B, "Work Breakdown Structures for Defense Materiel Items," serves as the basis for developing the WBS. Additionally, the IPO has identified specific reporting elements based on management interest in cost, risk and technology. The contractor shall deliver a contract WBS to the Government that represents the entire effort for the contract as specified by this contract. The contractor is free to extend WBS elements below the agreed upon reporting levels to reflect how the work will be performed and managed. If the contractor does not provide under this contact any WBS element(s) listed, the Contractor should indicate that element with an "NA" (Not Applicable) on the initial report and the WBS element may be omitted from subsequent submissions. However, if during the performance of this contract the WBS element becomes applicable, costs for the WBS element must be segregated and reported. The contractor shall deliver a contract WBS to the Government that represents the entire effort for the contract.

CCDR Reporting.

The requirement for cost data reports applies to each major contractor and/or subcontractor for all elements of the WBS for which each is wholly or partially responsible. The prime contractor is expected to collect and validate all submission from subcontractors and team members. This will include a separate submission from each partner in a teamed effort, as well as a submission for the team as a single entity.

All non-recurring tooling costs shall be reported as annotated for each WBS element at the element at the level incurred and not at the level of the agreed-to-billing to the government.

The prime contractor(s) or team(s) shall provide separate detailed purchased equipment listings of the CFE items for each level 3/4 element in the entire work breakdown structure. These lists shall provide the quantity, cost, and nomenclature for each item, and shall be submitted with the initial CCDR reports and at contract completion. To ensure proper traceability the summation of cost information each of these lists must equal those purchased equipment costs reported on the DD Form 1921-1 form.

The information provided for same-level WBS elements should sum to the Total Cost (or Hours) for the Total Project. For each WBS element for which a Functional Cost-Hour report (DD Form 1921-1) is indicated, separate submittals for Non-Recurring and Recurring are required in accordance with the CCDR Manual . A separate DD Form 1921-1 for Total is not required for those WBS elements which have only Non-Recurring or only Recurring Costs. For these WBS elements, on DD Form 1921-1 indicated a Non-Recurring/Total or Recurring/total should be submitted.

Each contractor shall submit the following three report formats:

1921 Report (Cost Data Summary Report). This report aggregates actual costs and units produced against WBS elements and categorizes them as either recurring or non-recurring costs. Overhead expenses

(e.g., general and administrative expenses, profit fee) are not included in the WBS element costs and are reported separately at the bottom of the report. (Reference CDRL A025)

1921-1 Report (Functional Cost Hour Report). This report displays actual costs by functional category (i.e., engineering, tooling, quality control, manufacturing, and other): each functional area is broken out by direct labor hours and cost category (e.g., direct labor, material, overhead). General and administrative (G&A) expenses and profits or fees are reported separately. (Reference CDRL A026)

<u>1921-2 Report (Progress Curve Report)</u> This report shows, for selected reporting elements only actual and estimated to complete recurring costs (only) by unit or lot. (Reference CDRL A027

Reporting Frequency.

The reporting frequency will be tied to significant events in the life of the contract. The contractor shall submit reports for elements denoted as "AR," "CC," or "A" on the frequency based on a mapping, which shall be approved by the Government, of the CWBS to the table listed in the Sensor Work Breakdown Structure (SWBS) in Annex A to Section L of the CFI. The contractor will make the initial submission within 90 days after contract award. Subsequent submissions will be made within 60 days of the following events: CDR, Test Readiness Review, Functional Configuration Audit, Physical Configuration Audit, EDU completion, Formal Qualification Review and final delivery of each flight unit. The contractor shall submit a final report within 60 days after all effort under the contract is completed.

A: Annual Submission (End of Contractor's fiscal year)

AR: As Required - reporting by milestones and major events

CC: Contract Completion

CCDR Report Media.

CCDR data will be prepared in accordance with Data Item Description of the specific report as listed in Block 4 of each of the CCDR data CDRLs and formatted as prescribed by the Electronic Data Interchange (EDI) transaction set 196 format. Information on this transaction set may be obtained from http://www.antd.nist.gov/fededi (select version 3050 or as a linked site at the CCDR site shown above). The contractor will submit EDI-formatted reports to by the following methods:

a) through a commercial Value Added Network (VAN) to the CCDR-Project Office VAN account at the Defense Automatic Addressing Systems Center:

CCDR-Project Office P.O. Box 005 1111 Jefferson Davis Highway Arlington, VA 22202

b) to the IPO through normal IPO electronic data exchange procedures

A transmittal letter is only required for the PCO copy.

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D. SYSTEM/ITEM									F. CONTRACTOR				
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1. DATA ITEM NO.		2. TITLE OF DATA IT	EM	l .					3. SUBTITLE				
A025		Functional Cost-Hour	Report (FC	ort (FCHR), DD Form 1921-1						FCHR			
	a Acqu	isition Document No.)		5. CONTRAC		NCE			6. REQUIRI		CE		
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Block 10, 11, 12 Submissions sha		i prepared in accorda	nce with t	the approved	d CCDRD	P provisi	ons, th	ne WBS data	a				
		OR manual. The CC CCDR data is still											
Block 14 (cont) Submissions to t provisions for CC		dressees shall be preport Media.	repared ir	n accordance	e with the	approved	d CCD	RDP					
									15. Total		0	3	0
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D. SYS	TEM/ITEM				E. CONT	FRACT/PR	.NO			F. CONTRACTOR				
NPOE	SS EMD Pha	IS		XXXXXX	XXXXX									
1. DATA	A ITEM NO.	2. TITLE OF DAT	A ITEM							3. SUBTITLE				
AO		Cost Performance	e Report (CP	R)						NPOESS EMD CPR				
4. AUTI	HORITY (Data	a Acquisition Document No	o.)	5. C	ONTRACT	REFERE	NCE			6. REQUIRING OFF	ICE			
DI-MG	GMT-81466/T			(FIL	L-IN)					IPO/ADA				
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16. REM	MARKS		•			•				IPO ADA	1	1	0	
Block 4										PCO	0	1	0	
a.	The CPR Version 30	shall be submitted ele	ectronically	, usin	g the ANS	SI ASC X	(.12, Trans	action Se	t 839	DCMA ACO		1	0	
b.		ect at the CWBS repo	ortina level							SMC/CIP		1	0	
C.	•	iation of the CPR and	Ū		be subm	itted qua	rterly as ar	attachm	ent to					
 d. For Format 5, the contractor shall provide the top five (5) reporting level cumulative negative cost drivers in dollars (ranked in descending order of criticality). Each report shall discuss technical status of these drivers. This discussion shall include current status (changes since last month), potential impacts to cost or schedule (positive or negative), anticipated problem solution, and the current projected cost at completion for each element. Also, all of the cumulative negative cost variance drivers greater than negative 10% and \$100K should also be reported and discussed. In addition, the contractor should provide a narrative discussion of any positive cost variances that would make the top 5 cost drivers if included. e. For Format 5, the contractor shall provide the cumulative negative schedule drivers (ranked in descending order of criticality) that are on the critical path. Each report shall discuss technical and schedule status of these drivers. This discussion shall include current status 														
	solution. In or greater reported a	since last month), pot n addition, any eleme than 10% and \$50K) and discussed.	nts, which positive or	report r nega	ed a sign tive varia	nificant (c ince char	eurrent drive nge, should	ers with e I also be	qual to					
f.	well as the informatio	rnment reserves the re e updates. In addition n for those reporting I ed significant shifts in	, the Gove evel WBS	rnmen eleme	t reserve ents (not i	s the righ included	nt to reques	st additior	nal					
Block	11 Last da	ay of the contractor's	most curre	nt acc	ounting p	period.								
		t not later than 5th wo	rk day of tl	he mo	nth after	the close	of the first	accounti	ng					
Block particu	13 Forma	I submittal of the CPR	,	1 – 5)	will be s	ubmitted	by the 20 th	calendar	of the					
G. PR	EPARED BY				H. DATE I. APPROVED BY					1	1	J.		
	NOT 0		1 ====		2 March 01				1			2		
17. PRICE GROUP 18. ESTIMAT					IATED TOTAL PRICE Page_1_of_2_Pages									

Public reporting burden for this collection of information is estimated to average 440 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and

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